

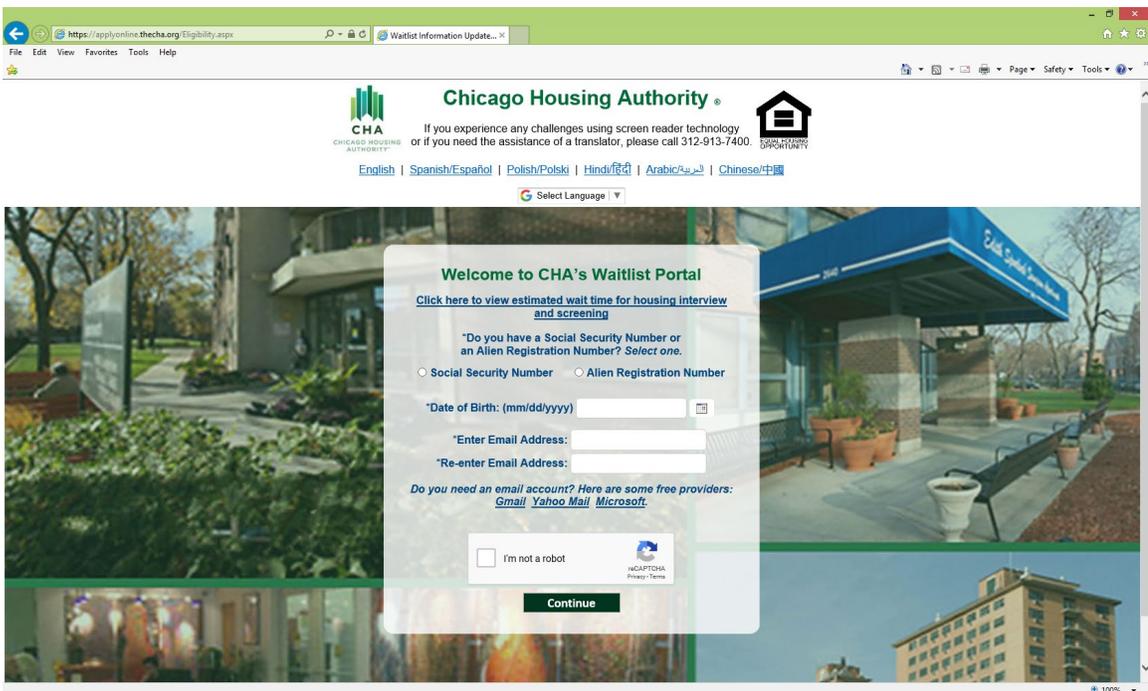


## Wait List: Steps for New Applicants to Apply Online

- 1) Applicants visit: <http://www.thecha.org/>
- 2) Click the green box, “Apply for Housing- Public Housing & PBV Applicants Only!”



- 3) Applicants will be directed to the CHA Waitlist Portal, and are required to submit their Social Security Number or Alien Registration Number, date of birth, and email address to begin the application. After providing the required information, select “Continue”.



- 4) The next page is the **Waitlist Application Form** where applicants enter in their personal information. The required fields are marked with an asterisk. Applicants will select “Next Page” (at the bottom center of the website) once the information has been completed.



- 5) The first Property Search that appears is specific to Public Housing only.  
Please note: Project Based Voucher properties are not searchable on this page.
- Applicants are eligible to select one (1) Public Housing property wait list and one (1) Project Based wait List. It is not required to select a Public Housing property. Applicants can proceed without making a Public Housing Selection on this page by selecting “Next Page”.
  - To review the Project Based Voucher (PBV) properties and make a Project Based Voucher selection, applicants will proceed to the “Next Page”.

**Next Page**

- 6) Applicants will see a description of the “Project Based Voucher (PBV) Option”.
- Applicants will be asked, “Would you like to select a Project Based Voucher (PBV) Wait List?”
  - Select “Yes” to select a Project Based Voucher property.

**Project Based Voucher (PBV) Option**

The Chicago Housing Authority works to increase housing opportunities for low-income households. Project Based Vouchers (PBV) link rental assistance to a unit in an approved building. The subsidy does not move with a tenant and will not move to other units or other buildings.

Applicants select the site that best serves the household needs. Some properties are grouped and consist of several buildings. You are not able to select an individual building in that Group. You will be selecting the entire Group and may be contacted for any property.

If you are eligible for a unit and reject an opportunity to be screened or reject an offer of a lease for a PBV unit, you may be removed from the PBV Wait List. Applicants must take the first unit offered, regardless of unit size, or refuse the unit with documented good cause. Refusal of a unit offer solely because of size of the unit is not a good cause. Single-person households are eligible for studio apartments.

Attached is an Overview of the PBV program with [Questions and Answers](#)

**Would you like to select a Project Based Voucher (PBV) Wait list?**

- 7) Once the Applicant selects “Yes”, they will be taken to the Search Page for PBV Properties.
- Applicants are not required to enter in any property filters, property name, or property address.
  - If an applicant simply selects the green Search button, the complete list of PBV properties will appear.

**Project Based Voucher (PBV) Property Waitlists**

Housing Type(s):  Families and Individuals ⓘ  Senior Housing ⓘ  Supportive Housing ⓘ

Search By Filter:  [click to view region map](#)

Property Name or Address Search

Property Name:

Property Address:

**Search** 

8) After hitting search, the PBV Properties and Property Groups will appear.

Applicants can:

- Re-organize the “Property/Property Group” or “Target Population” by selecting the white underline hyperlink.
- Learn more about a Property or Property Group by selecting a blue hyperlink.

### Project Based Voucher (PBV) Property Waitlists

Housing Type(s):  Families and Individuals i  Senior Housing i  Supportive Housing i

Search By Filter: Property Name or Address [click to view region map](#)

Property Name or Address Search

Property Name:

Property Address:

**Search**

Select One	Property/Property Group	Target Population
<input type="checkbox"/>	<a href="#">Thresholds at Edgewater Shores - Studios Only - 5326 N Winthrop Ave</a>	Individuals with a Diagnosed Mental Illness
<input type="checkbox"/>	<a href="#">Thresholds at Casa de Troy - 6355-6357 S Troy St/3116-3120 W 64th St</a>	Families & Individuals with a Diagnosed Mental Illness
<input type="checkbox"/>	<a href="#">Austin Apartments (Thresholds RAD LLC) - Studios Only - 334 N Menard Ave</a>	Homeless Individuals with a Disability
<input type="checkbox"/>	<a href="#">Milwaukee Avenue Apartments - 3064 N Milwaukee Ave</a>	Families with a Disability
<input type="checkbox"/>	<a href="#">Englewood Permanent Supportive Housing - Studios Only - 901 W 63rd St</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">600 S Wabash LP - Studios Only - 618 S Wabash Ave</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Holland House - Studios Only - 240 W 107th Pl</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Karibuni Place - 8200 S Ellis Ave</a>	Homeless Families & Individuals
<input type="checkbox"/>	<a href="#">Harvest Commons Apartments - Studios Only - 1519 W Warren Blvd</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Lawson House - Studios Only - 30 W Chicago Ave</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Renaissance Partners - Studios Only - 3757 S Wabash Ave</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Homeless Preference - Northeast - Studios Only - Multiple Locations</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Homeless Preference - Austin - Studios Only - Multiple Locations</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Deborahs Place III - Studios Only - 2822 W Jackson Blvd</a>	Homeless Female Individuals
<input type="checkbox"/>	<a href="#">Homeless Preference - South - Multiple Locations</a>	Homeless Families & Individuals
<input type="checkbox"/>	<a href="#">Midwest Apartments - Studios Only - 6 N Hamlin Ave</a>	Individuals

- 9) To select a property, Applicants should click the box corresponding to the appropriate property on the left-hand column. Once the box is checked, the selected property will be highlighted yellow.

### Project Based Voucher (PBV) Property Waitlists

Housing Type(s):  Families and Individuals  Senior Housing  Supportive Housing

Search By Filter:  [click to view legend](#)

Property Name or Address Search

Property Name:

Property Address:

Search

Select One	Property/Property Group	Target Population
<input type="checkbox"/>	<a href="#">Thresholds at Edgewater Shores - Studios Only - 5326 N Winthrop Ave</a>	Individuals with a Diagnosed Mental Illness
<input type="checkbox"/>	<a href="#">Thresholds at Casa de Troy - 6355-6357 S Troy St/3116-3120 W 64th St</a>	Families & Individuals with a Diagnosed Mental Illness
<input type="checkbox"/>	<a href="#">Austin Apartments (Thresholds RAD LLC) - Studios Only - 334 N Menard Ave</a>	Homeless Individuals with a Disability
<input type="checkbox"/>	<a href="#">Milwaukee Avenue Apartments - 3064 N Milwaukee Ave</a>	Families with a Disability
<input type="checkbox"/>	<a href="#">Englewood Permanent Supportive Housing - Studios Only - 901 W 63rd St</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">600 S Wabash LP - Studios Only - 618 S Wabash Ave</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Holland House - Studios Only - 240 W 107th Pl</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Karibuni Place - 8200 S Ellis Ave</a>	Homeless Families & Individuals
<input type="checkbox"/>	<a href="#">Harvest Commons Apartments - Studios Only - 1519 W Warren Blvd</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Lawson House - Studios Only - 30 W Chicago Ave</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Renaissance Partners - Studios Only - 3757 S Wabash Ave</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Homeless Preference - Northeast - Studios Only - Multiple Locations</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Homeless Preference - Austin - Studios Only - Multiple Locations</a>	Homeless Individuals
<input type="checkbox"/>	<a href="#">Deborahs Place III - Studios Only - 2822 W Jackson Blvd</a>	Homeless Female Individuals
<input type="checkbox"/>	<a href="#">Homeless Preference - South - Multiple Locations</a>	Homeless Families & Individuals
<input type="checkbox"/>	<a href="#">Midwest Apartments - Studios Only - 6 N Hamlin Ave</a>	Individuals
<input type="checkbox"/>	<a href="#">Micro Apartments - Northwest/West - Studios Only - Multiple Locations</a>	Individuals
<input type="checkbox"/>	<a href="#">Lake Street Studios - 727 W Lake St</a>	Individuals
<input checked="" type="checkbox"/>	<a href="#">Micro Apartments - Northeast - Studios Only - Multiple Locations</a>	Individuals

- 10) Once the box is checked, proceed to the bottom of the page and select Next Page. If you proceed to the Next Page without checking a box, applicants will not be signed up for any PBV Waiting List.

Next Page

- 11) The final page will prompt the Applicant to review their Application, including all personal information and the property Waiting List selection. The Project Based Voucher Waitlist Selection will appear towards the bottom of the page.

Applicants must scroll to the bottom of the page. There are three (3) certification buttons, the electronic form signature, and then hit “Submit” for the application to be complete.

- I/we certify that the statements on this application are true to the best of my/our knowledge and belief and understand that inquiries must be made to verify them. I/we authorize the release of information to the Housing Authority by my/our employer(s), the Department of Public Services, the Social Security Office, Police or Law Enforcement agencies, and/or other business or government entities. By my signature below, I/we authorize the CHA to conduct the following for purpose of determining housing eligibility: criminal background check, credit card and court record inquiries. I also understand that failure to sign this release statement will invalidate my application. I/we understand that any false statements made on this application will cause me/us to be ineligible and if housed subject of eviction.
- I agree to update my contact information and confirm my site-based waitlist property selection annually. I understand that a failure to comply with this requirement will result in my name being removed from the waitlist.
- I agree to allow CHA to share my information with city, state, federal agencies, and social service agencies for the purpose of validating a stated preference (e.g. homeless) or communicating opportunities for housing, employment, or related resources.

Please type your name in the box below to sign this form electronically.

<input type="text" value="TYPE NAME HERE"/>	Date 12/27/2018	<input type="button" value="Back"/>	<input type="button" value="Submit"/>	
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**NOTE:** For Applicants working with the Chicago Coordinated Entry System (CES) and who want to have their file cross-referenced with the “One List”, **the Applicant MUST** check the third box, “I agree to allow CHA to share my information with City, state, federal agencies and social service agencies for the purpose of validating a stated preference (e.g. homeless) or communicating opportunities for housing employment or related resources.”

CHA coordinates with the CES One List for those households who meet the U.S. Department of Housing & Urban Development’s (HUD) definition of homelessness under the HEARTH Act.

For more information regarding the Chicago Coordinated Entry System:  
[https://applyonline.thecha.org/UserDownloads/Homeless\\_Access\\_points\\_for\\_Adults.pdf](https://applyonline.thecha.org/UserDownloads/Homeless_Access_points_for_Adults.pdf)